



advancing | connecting | strengthening

Due February 5th

2010 Governor's Awards for Nonprofit Excellence in Maine

Application

Organization Name _____

Street Address _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Website Address _____

Contact Person _____

E-mail _____ Job Title _____

Sub-sector (environmental, human services, etc.) _____

Chair of the Board of Directors _____ Affiliation/Occupation _____

Number of employees: Full-time _____ Part-time _____ Volunteers _____ (excluding board members)

Number serving on board of directors: _____

Year organization began operations: _____ Most recently ended fiscal year: _____

Total revenue for most recently ended fiscal year: _____

Excess (deficit) of support and revenue over expense: _____

Please return this form with these additional application materials:

- Responses to the two application questions (not to exceed four pages)
- Your organization's mission statement
- Copy of your budget for the current fiscal year
- Copy of the IRS letter stating that your organization is a tax-exempt 501(c)3 nonprofit
- (Optional) Supplemental application materials

I declare that I have read the Application Information & Guidelines and understand the requirements of the Awards program.

Signature

Date

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Application Questions

Due by February 5th

On a separate paper (or via the online application), please answer the following questions:

1. The Guiding Principles and Practices for Nonprofit Excellence in Maine outlines different guiding principles in eleven categories:
 - o Governance and Leadership
 - o Planning
 - o Human Resources
 - o Financial Management
 - o Fundraising
 - o Transparency and Accountability
 - o Public Policy and Advocacy
 - o Communications
 - o Information and Technology
 - o Strategic Alliances
 - o Evaluation

Please reflect on the management practices within your organization and **highlight those that best demonstrate innovation, creativity and ingenuity.** How are these practices supported and sustained in your organization? Provide examples from at least 6 of the above principles. Please only provide examples of practices that have been implemented and which have generated measurable results.

Choose one of the following questions to answer:

- 2a. How is the leadership within your organization adapting to the changing external environment? Please be specific and provide two concrete examples.

Or

- 2b. Telling your story in a way that inspires confidence in your ability to positively impact your community in a cost effective way requires a commitment to program evaluation and data collection that many organizations have not yet developed the capacity to adopt. Below is an example of a great story that shows that investing in this program is not only a sound monetary investment, but also generates positive social outcomes:

“The Impact: Jobs for Maine’s Graduates (JMG) targets middle and high school students at risk of disconnecting and dropping out. The students enrolled in the JMG class of 1998 were earning an average of 8% more than their peers six years after graduation, according to the Working Maine study prepared by the Maine Department of Labor. The 1998 cost per JMG participant was \$1,177, of which the state invested 61% or \$706 per student. In ten years, the participant cost has increased by only \$266 to the current cost of \$1,443, with the state now contributing 43% or \$620 per student. As young adults, JMG graduates are earning an average of \$1,624 more per year than the rest of the population in their age group, proving there is a long-term payoff in helping at-risk young people develop proven pathways to higher education and careers.”

Please tell us a story about your organization that demonstrates good return on investment.

Responses to application questions should not exceed four pages (total). Please remember to include all additional application materials. The online application can be found as a link on the MANP homepage and must be submitted by February 5, 2010; all mailed applications must be postmarked by the same date. Incomplete applications will not be sent to the Selection Committee for consideration.